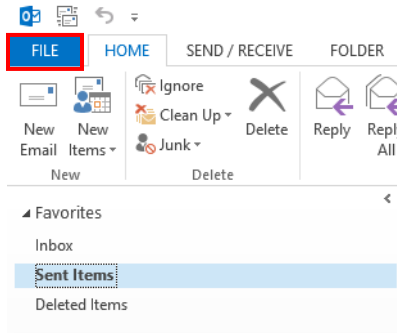
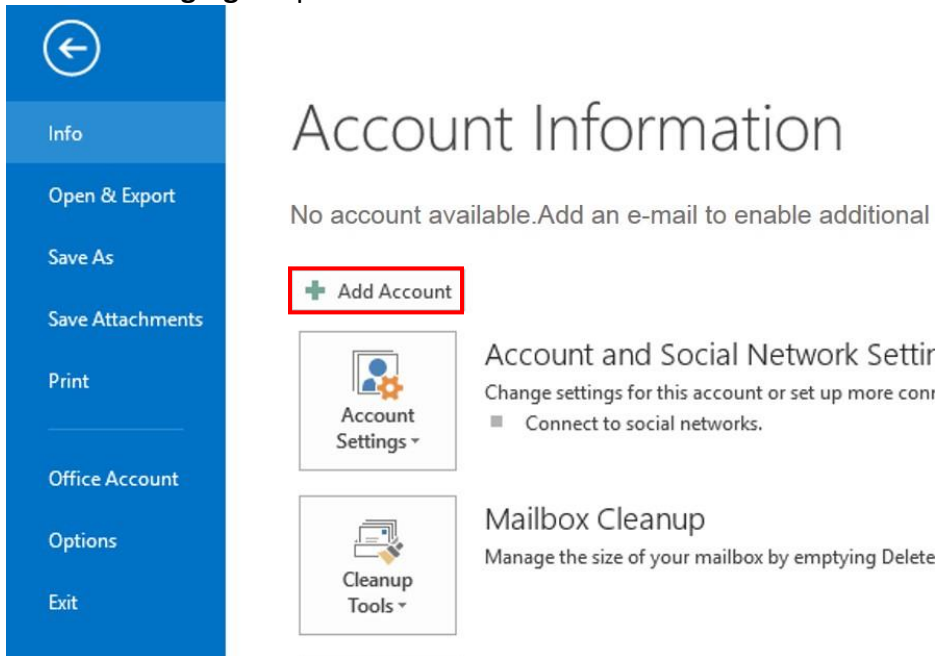


Configuración correo en Outlook 2013

Abrir Outlook 2013 e ir a configuración de cuenta en **Archivos**



Seleccionar **Agregar...** para crear nueva cuenta



Seleccionar la opción de **Configurar manualmente las opciones de servidor o tipos de servidores adicionales**

The screenshot shows the 'Add Account' dialog box with the 'Auto Account Setup' section. The title bar reads 'Add Account' and has a close button. The main heading is 'Auto Account Setup' with the subtitle 'Manual setup of an account or connect to other server types.' There are two radio button options: 'E-mail Account' (unselected) and 'Manual setup or additional server types' (selected). Under 'E-mail Account', there are four input fields: 'Your Name' (with example 'Ellen Adams'), 'E-mail Address' (with example 'ellen@contoso.com'), 'Password', and 'Retype Password' (with instruction 'Type the password your Internet service provider has given you.'). At the bottom, there are three buttons: '< Back', 'Next >', and 'Cancel'.

Seleccionar **POP o IMAP.**

The screenshot shows the 'Add Account' dialog box with the 'Choose Service' section. The title bar reads 'Add Account' and has a close button. The main heading is 'Choose Service'. There are three radio button options: 'Microsoft Exchange Server or compatible service' (unselected), 'Outlook.com or Exchange ActiveSync compatible service' (unselected), and 'POP or IMAP' (selected). Below each option is a brief description of the service. At the bottom, there are three buttons: '< Back', 'Next >', and 'Cancel'.

Configurar nombre de servidor

Agregar datos de **nombre, correo y contraseña**

Luego ir a **Más configuraciones...**

mail.dominio

donde dominio es el nombre de su dominio, ejemplo para www.netzcom.com.mx

mail.netzcom.com.mx

En **Servidor de salida** seleccionar la opción de autenticación

Internet E-mail Settings

General **Outgoing Server** Advanced

My outgoing server (SMTP) requires authentication

Use same settings as my incoming mail server

Log on using

User Name:

Password:

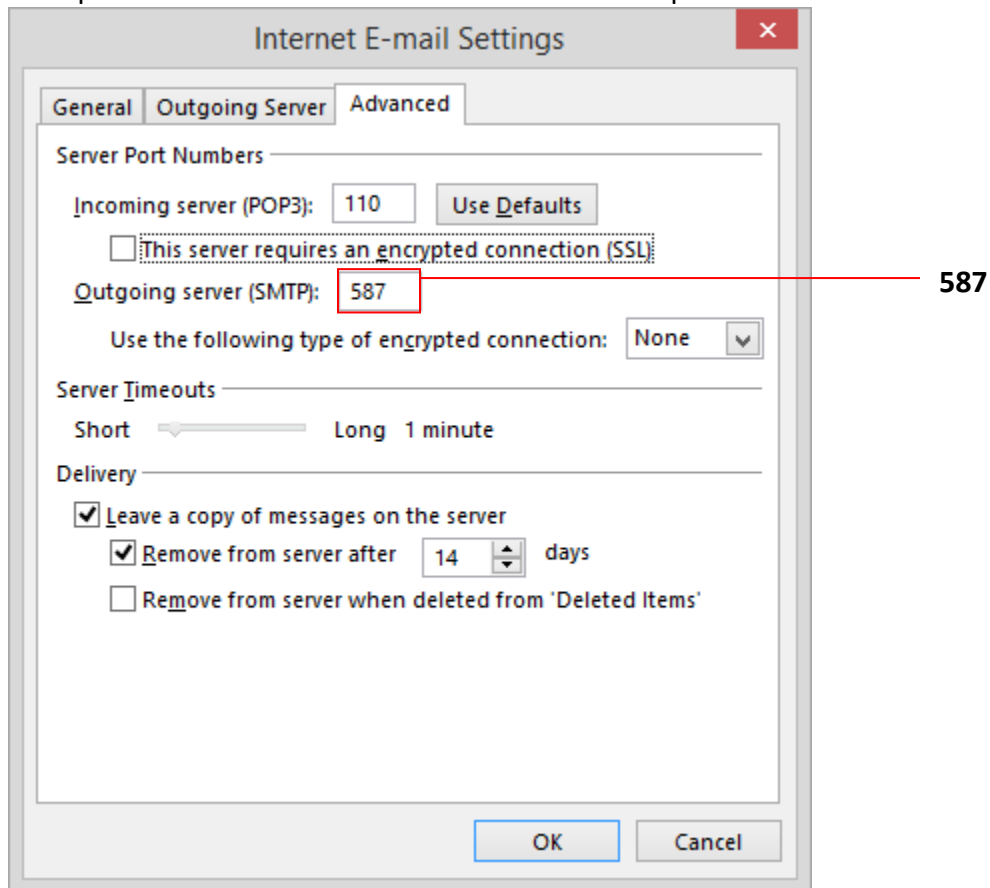
Remember password

Require Secure Password Authentication (SPA)

Log on to incoming mail server before sending mail

OK Cancel

En la pestaña de **Avanzadas** cambiar el número de puerto



Aceptar y guardar los cambios.